



TENDER DOCUMENT

NAME OF WORK: **RATE CONTRACT FOR SUPPLY OF
LABORATORY CONSUMABLES AND MISC.
ITEMS IN THE VARIOUS DEPARTMENT OF
DIPHU MEDICAL COLLEGE & HOSPITAL,
DIPHU PIN NO-782460, ASSAM.**

TENDER NO.: SMED/DMC&H/TENDER/PT-II/2023-24/023/1559(A) **Dated:-23/09/2026**

Date of issue	23-09-2026
Date of Submission of the tender	25-09-2026 to 08-10-2026 till 1.00 PM
Date & Time of Opening of Technical Bid	2.30 PM of 08-10-2026
Date & Time of opening of Financial Bid	Shall be communicated only to the Technical qualified bidders subsequently

ANNEXURE - I

Documents to be submitted:

- 1. Authorization certificate from OEM for the particular bid mentioning the tender no and date.**
2. Performance statement/Experience Certificate of similar items (previously supplied in Govt. institution/Department) including copies of supply order, work completion certificate from the competent authority.
3. Court Fee of Rs 8.25 and IPO of Rs. 10 for the bidders from the outside of the state of Assam. In case bidders are from the outside of the state of Assam, they must have registered office in Assam. Valid proof of document should have to be submitted along with the technical bid.
4. I.T. Clearance Certificate/I.T. Return of last three assessment years and PAN card. (Photocopy duly attested).
5. GST Registration Certificate and up to date GST Clearance Certificate of last 6 months (photocopy duly attested).
6. Valid Trade License from competent authority. (Photo copy duly attested).
7. A notarized undertaking in original stamp paper of Rs.100.00 to the effect that the company/firm/distributor has not been blacklisted.
8. Average annual turnover certificate of Rs. 50 Lakh with audited balance sheet of last 3 Years from C.A is to be enclosed.
9. Valid Drug License.
10. Work Satisfactory Certificate from competent authority of previously supplied Govt. Organization during last 3 years.
11. Financial Sound Certificate from banker is to be enclosed.
12. Affidavit in original stamp paper of Rs.100.00 support of tender is to be enclosed in original (duly signed by the Notary public).
13. Original Document is to be shown during opening of technical bid or for scrutiny.
14. The bidder shall certify that the rates quoted are the lowest ones for any institution (Govt. or Private) in the state.

Sd/-

**Principal cum Chief Superintendent
Diphu Medical College & Hospital Diphu**

ANNEXURE - II

Terms and Condition:

1. Technical and Financial bids in separate envelope are to be submitted together in sealed envelope clearly indicating the Tender Ref. No on the envelope and addressed to the Principal, DMC&H, Diphu.
2. The rates against each items of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes, etc must be submitted in Financial bid.
3. The cover containing the tender should be super scribed as **“RATE CONTRACT FOR THE SUPPLY OF LABORATORY CONSUMABLES AND MISC. ITEMS IN THE VARIOUS DEPARTMENT OF DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU”** in block letters.
4. Incomplete and defective tender shall not be accepted.
5. Tender Fee of Rs. 2000/-(Two thousand) only and EMD of Rs. 20,000/- (Twenty thousand) only in the form of Demand Draft of schedule Bank valid for one year pledged to the “Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu” to be submitted. Any bid from a bidder who fails to furnish tender fees and EMD will be summarily rejected as the purchaser nonresponsive.
6. The authorized Supplier / Distributors or authorized dealers will have to supply the same percent of materials as specified in the supply order. In case of any discrepancy noticed regarding quality/quantity of the materials, the tenderers’ will have to bear the losses for such supply.
7. The work/supply order will be placed as and when requirement arises and payment will made subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained. No interest will be paid for late payment (if any).
8. In the event of failure to supply the required materials as ordered in stipulated period, the order will be automatically cancelled and will invite forfeiture of the earnest money.
9. The rates shall be valid for one year from the date of acceptance of the tender.
10. Items have to be supplied within 14 (Fourteen) days from the receipt of supply order.
11. There should be provision for supply immediately in emergency basis as and when necessary.
12. Samples to be submitted during technical evaluation. Technically qualified bids will be taken up for financial bid evaluation.
13. Items supplied should be as per specifications and sample submitted.
14. In case of holiday next working date and time will be the last submission date & time of tender.
15. Canvassing in any form will make the tender liable for rejection.
16. Price escalation will not be allowed in any case.
17. The tender should be written neat and clean without any cutting/overwriting/erasing.
18. The Tender documents should be page marked with signature and seal on each page.
19. The undersigned reserve the right to accept or reject any or all tender or part thereof without assigning any reason thereof and under no any circumstances, the undersigned is bound to accept the lowest rate of the tender.

20. The Courts at Diphu shall have the jurisdiction to settle up any/all disputes if arises.
21. In case of any of the above mentioned dates being declared as a holiday the Bids will be sold / received / opened on the immediate next working day at the appointed time.
22. Any corrigendum related to this tender may seen at the official website of the college.
23. Authority reserves the right for any modification in the bid documents if required 7 days before the tender submission last date
24. In case the bid documents are sent by post or by courier, the time and date of depositing the bid documents at the office is to be as per schedule date of submission. Authority will not be responsible for any postal delay in process of submission of Bids & necessary fees.
25. Payment will be made on receipt of the consignment with satisfactory certification by the concerned department HOD/ In-charge.
26. Tenderer should mention the expiry dates of consumables and kits where applicable.

Sd/-

**Principal cum Chief Superintendent,
Diphu Medical College & Hospital, Diphu**

Annexure-III

Format for Technical Bid

SL. No.	Name of the items	Make	Pack size	Technical specification

Annexure-IV

Format for Financial Bid

SL. No.	Name of the items	Make	Basic Rate per pack/unit/qu antity/ vial etc. (exclusive of GST)	Rate of GST as applicable	Amount (inclusive of GST)

SL. No.	PRODUCT DESCRIPTION	Pack Size
1	Copper Sulphate	500 gm
2	Sodium Carbonate	500 gm
3	Sodium Citrate	500 gm
4	D Fructose	500 gm
5	Dextrose Anhydrose	500 gm
6	Strach Soluble	500 gm
7	Benedict's Reagent	500 ml
8	Fehling's A	500 ml
9	Fehling's B	500 ml
10	Acetone 2.5 litrs	2.5 litrs
11	Ammonium Sulphate	500 gm
12	Sodium Nitroprusside	100 gm
13	Ammonia Solution	500 ml
14	Acetic Acid Glacial	500 ml
15	Bile Salt	25 gm
16	Sulphur Powder	500 gm
17	Calcium Phosphate	500 gm
18	Calcium Chloride	500 gm
19	Urea	500 gm
20	Uric Acid	25 gm
21	Creatinine	100 gm
22	Silver Nitrate	25 gm
23	Potassium Oxalate	500 gm
24	Ammonium Molybdate	500 gm
25	Sodium Hydroxide	500 gm
26	Bromine Water	100 ml
27	Picric Acid	100 ml
28	Lugol's Solution	125 ml
29	Ninhydrin	25 gm
30	Millon's Reagent Solution	500 ml
31	Alpha Napthol	25 gm
32	Resorcinol	500 gm
33	Copper Acetate	500 gm

34	Ethyl Alcohol	500 ml
35	Hydrochloric Acid	500 ml
36	Sulphuric Acid	500 ml
37	Nitric Acid	2.5 litres
38	Glucose (Kit)	PER KIT
39	Total Protein (Kit)	PER KIT
40	Albumin (Kit)	PER KIT
41	Total Bilirubin (Kit)	PER KIT
42	Creatinine (Kit)	PER KIT
43	Uric Acid (Kit)	PER KIT
44	Triglyceride (Kit)	PER KIT
45	Urea (Kit)	PER KIT
46	Cholesterol (Kit)	PER KIT
47	AST (Kit)	PER KIT
48	ALT (Kit)	PER KIT
49	Measuring Cylinder	50ml
50	Microtips 100µl	1000 pcs per pack
51	Microtips 1000 µl	1000 pcs per pack
52	Silicon bulb	10 ml
53	Dropper	5ml
54	Spatula 7.6 inch	per nos
55	Reagent Bottles 100 ml	100 ml
56	Reagent Bottles 500 ml	500 ml
57	Test tube Racks (Big Hole)	3 tier
58	Test Tube Racks (Small Hole)	3 tier
59	Test Tube Stands	2 tier
60	Test Tube Holder (Good Quality)	6 inch
61	Tissue Paper	Roll
62	Flat Bottom Cylindrical cuvette (colorimeter)	3 ml
63	Dip Stick Kit for Urine	pack of 100
64	Test Tube	13 ml
65	Test Tube Brush	18 cm
66	Gloves 7.5 size	Pack of 50 pairs

List of frequently Consumables and Chemicals

SL NO	Item Name	Pack Size
1	Clot Vial (vaccum)	pack of 100
2	Grey Vial (vaccum)	pack of 100
3	Blue Vial (vaccum)	pack of 100
4	Black Vial (vaccum)	pack of 100
5	Urine Container	per Pcs
6	Soda Lime	5 kg jar
7	Lizol	1Ltrs
8	Cidex Solution	5Ltrs
9	Formalin Solution	5Ltrs
10	Formalin Solution	2.5 LTRS
11	Fumigating Agent: Alkyl Dimethyl benzyl Ammonium Choride 2.37%	1Ltrs
12	ECG JELLY	5 LTRS JAR
13	ECG PAPER (For model CARDIART 7108)	PER ROLL
14	Printer cover for SE-1200 EXPRESS ECG	PER NOS.
15	Safety lancet	100 PER PACK
16	Indiator Tape for Autoclaving	per roll
17	Spores strips	25 strips per pack.
18	ECG Paper roll size-210 x 20 mts	per roll

RATES SHOULD BE QUOTED AS PER GIVEN PACK SIZE