



TENDER DOCUMENT

**NAME OF WORK: RATE CONTRACT FOR SUPPLY OF
LABORATORY CONSUMABLES AT
PATHOLOGY DEPARTMENT OF DIPHU
MEDICAL COLLEGE & HOSPITAL, DIPHU
PIN NO-782460, ASSAM.**

TENDER NO.: SMED/DMC&H/TENDER/PT-II/2023-24/023/ 1522(A) Dated:-16/09/2026

Date of issue	16-09-2026
Date of Submission of the tender	18-09-2026 to 05-10-2026 till 1.00 PM
Date & Time of Opening of Technical Bid	2.30 PM of 05-10-2026
Date & Time of opening of Financial Bid	Shall be communicated only to the Technical qualified bidders subsequently

ANNEXURE - I

Documents to be submitted:

1. **Authorization certificate from OEM for the particular bid mentioning the tender no and date.**
2. Performance statement/Experience Certificate of similar items (previously supplied in Govt. institution/Department) including copies of supply order, work completion certificate from the competent authority.
3. Court Fee of Rs 8.25 and IPO of Rs. 10 for the bidders from the outside of the state of Assam. In case bidders are from the outside of the state of Assam, they must have registered office in Assam. Valid proof of document should have to be submitted along with the technical bid.
4. I.T. Clearance Certificate/I.T. Return of last three assessment years and PAN card. (Photocopy duly attested).
5. GST Registration Certificate and up to date GST Clearance Certificate of last 6 months (photocopy duly attested).
6. Valid Trade License from competent authority. (Photo copy duly attested).
7. A notarized undertaking in original stamp paper of Rs.100.00 to the effect that the company/firm/distributor has not been blacklisted.
8. Average annual turnover certificate of Rs. 50 Lakh with audited balance sheet of last 3 Years from C.A is to be enclosed.
9. Valid Drug License.
10. Work Satisfactory Certificate from competent authority of previously supplied Govt. Organization during last 3 years.
11. Financial Sound Certificate from banker is to be enclosed.
12. Affidavit in original stamp paper of Rs.100.00 support of tender is to be enclosed in original (duly signed by the Notary public).
13. Original Document is to be shown during opening of technical bid or for scrutiny.
14. The bidder shall certify that the rates quoted are the lowest ones for any institution (Govt. or Private) in the state.

Sd/-

**Principal cum Chief Superintendent
Diphu Medical College & Hospital Diphu**

ANNEXURE - II

Terms and Condition:

1. Technical and Financial bids in separate envelope are to be submitted together in sealed envelope clearly indicating the Tender Ref. No on the envelope and addressed to the Principal, DMC&H, Diphu.
2. The rates against each items of the enclosed list should be quoted in figures and words and that shall be inclusive of all taxes, etc must be submitted in Financialbid.
3. The cover containing the tender should be super scribed as **“RATE CONTRACT FOR THE SUPPLY OF LABORATORY CONSUMABLES IN THE PATHOLOGY DEPARTMENT OF DIPHU MEDICAL COLLEGE & HOSPITAL, DIPHU”** in block letters.
4. Incomplete and defective tender shall not be accepted.
5. Tender Fee of Rs. 2000/-(Two thousand) only and EMD of Rs. 20,000/- (Twenty thousand) only in the form of Demand Draft of schedule Bank valid for one year pledged to the “Principal cum Chief Superintendent, Diphu Medical College & Hospital, Diphu” to be submitted. Any bid from a bidder who fails to furnish tender fees and EMD will be summarily rejected as the purchaser nonresponsive.
6. The authorized Supplier / Distributors or authorized dealers will have to supply the same percent of materials as specified in the supply order. In case of any discrepancy noticed regarding quality/quantity of the materials, the tenderers’ will have to bear the losses for such supply.
7. The work/supply order will be placed as and when requirement arises and payment will made subject to the availability of fund after observing all formalities. Any claim for advance payment will not be entertained. No interest will be paid for late payment (if any).
8. In the event of failure to supply the required materials as ordered in stipulated period, the order will be automatically cancelled and will invite forfeiture of the earnest money.
9. The rates shall be valid for one year from the date of acceptance of the tender.
10. Items have to be supplied within 14 (Fourteen) days from the receipt of supply order.
11. There should be provision for supply immediately in emergency basis as and when necessary.
12. Samples to be submitted during technical evaluation. Technically qualified bids will be taken up for financial bid evaluation.
13. Items supplied should be as per specifications and sample submitted.
14. In case of holiday next working date and time will be the last submission date & time of tender.
15. Canvassing in any form will make the tender liable for rejection.
16. Price escalation will not be allowed in any case.
17. The tender should be written neat and clean without any cutting/overwriting/erasing.
18. The Tender documents should be page marked with signature and seal on each page.
19. The undersigned reserve the right to accept or reject any or all tender or part thereof without assigning any reason thereof and under no any circumstances, the undersigned is bound to accept the lowest rate of the tender.

20. The Courts at Diphu shall have the jurisdiction to settle up any/all disputes if arises.
21. In case of any of the above mentioned dates being declared as a holiday the Bids will be sold / received / opened on the immediate next working day at the appointed time.
22. Any corrigendum related to this tender may seen at the official website of the college.
23. Authority reserves the right for any modification in the bid documents if required 7 days before the tender submission last date
24. In case the bid documents are sent by post or by courier, the time and date of depositing the bid documents at the office is to be as per schedule date of submission. Authority will not be responsible for any postal delay in process of submission of Bids & necessary fees.
25. Payment will be made on receipt of the consignment with satisfactory certification by the concerned department HOD/ In-charge.
26. Tenderer should mention the expiry dates of consumables and kits where applicable.

Sd/-

**Principal cum Chief Superintendent,
Diphu Medical College & Hospital, Diphu**

Annexure-III

Format for Technical Bid

SL. No.	Name of the items	Make	Pack size	Technical specification

Annexure-IV

Format for Financial Bid

SL. No.	Name of the items	Make	Basic Rate per pack/unit/qu antity/ vial etc. (exclusive of GST)	Rate of GST as applicable	Amount (inclusive of GST)

OFFICE OF THE DEPARTMENT OF PATHOLOGY
DIPHU MEDICAL COLLEGE & HOSPITAL

C. Assessment of Laboratory consumables & other consumables requirements for next 1 year

Sl.No	Category/ Name of Consumables	Size
C.1.1	Absolute Alcohol	450 ml
C.1.2	Hematoxylin	125 ml
C.1.3	Liquor Ammonia	500 ml
C.1.4	DPX Mountant	250 ml
C.1.5	Microscope Slide (1.35mm/ 25 x 75mm)	per box
C.1.6	Coplin Jar	polypropylene 1 x 3 inch
C.1.7	Stainless Steel Forceps	Plain & Toothed
C.1.8	Test Tube	13 ml
C.1.9	Test Tube	5 ml
C.1.10	DI water	5ltr
C.1.11	Gloves (6.5'',7'')	pack of 50 pair
C.1.12	Cotton Roll	per roll
C.1.13	Marker Pen Diamond	0.3 to 0.75 mm
C.1.14	May & Grunwalds Staining Solution (MGG)-25gms	500 ml
C.1.15	Giemsa Stain	100ml
C.1.16	Leishman Stain	250 ml
C.1.17	WBC Diluting Fluid /turk's fluid	500 ml
C.1.18	Eosin	500 ml
C.1.19	Xylene	500 ml / 2.5 ltrs

C.1.20	Araldite Tube	Small
C.1.21	EDTA Vial (VACCUM)	(Purple) 4ml x 100
C.1.22	Cover slip	(22*40mm) Rectangular
C.1.23	Paraffin wax solid	500 mg
C.1.24	Glycerine	2.5ltr
C.1.25	Glacial Acetic acid	500ml
C.1.26	Tissue embedding cassette regular white	500 pcs/ pkt
C.1.27	Pottassim acetate	500 gm
C.1.28	Acetone	500 ml
C.1.29	Acetone	2.5ltr
C.1.30	Potassium nitrate	500gm
C.1.31	Micropipette Tips	(1000 µl) Tips
C.1.32	Micropipette Tips	(20 - 200 µl) Tips
C.1.33	Micropipette	20 - 200 µl
C.1.34	Micropipette	1000 µl
C.1.35	L-moulds Brass	per piece
C.1.36	Ziehl Neelsen Acid Fast stains kit (3 nos 125 ml each)	per piece
C.1.37	Microtome Blade	50 pcs / pkt (Leica)
C.1.38	Sodium Acetate (99% purity-salt)	500 mg
C.1.39	Methylated Spirit	500 ml
C.1.40	Cedarwood Oil	100 ml
C.1.41	Filter Papers (Diameter 125mm)	per nos.
C.1.42	Tissue Paper Roll, 240 pulls x 2 ply approx (Width 10cms)	per roll
C.1.43	Rapid Pap Stain (Ultra Fast)	per box
C.1.44	Myeloperoxidas (MPO) Stain (3 nos 100 ml each)	per box
C.1.45	GMS Stain	125 ml
C.1.46	Periodic Acid - Schiff (PAS) Stain	250 ml
C.1.47	Reticulocyte Stain	100 ml

C.1.48	Perls Prussian Blue (Sodium Ferrocyanide)	250 ml
C.1.49	Slide Tray	75 x 25 mm
C.1.50	Neubaeurs Chamber	per nos.
C.1.51	Urine Strips	10 Parameter,100/Pack
C.1.52	Thymol	100 gms
C.1.53	Glass Beaker	500 ml
C.1.54	Glass Beaker	250 ml
C.1.55	Scalpel	Size - 4
C.1.56	Ethanol	500 ml
C.1.57	Semen Diluting Fluid	250 ml
C.1.58	Sodium Hypochlorite Solution (5%/10%)	5 LTRS
C.1.59	Sodium Hypochlorite Solution (10%)	5 LTRS
C.1.60	Stop Watch	per nos.
C.1.61	Rectified Spirit	450 ml
C.1.62	Sodium Citrate Vial /Blue Vial (vaccum)	(Blue) 4ml x 100
C.1.63	Surgical Blade For Grossing	Size - 22
C.1.64	Surgical Scissor	per nos.
C.1.65	Westergren's Pipette	per nos.
C.1.66	Haemocytometer Box	per nos.
C.1.67	Jamshidi Bone Marrow Biopsy Needle	per nos.
C.1.68	Lumber Puncture Needle	22 G
C.1.69	Urinometer	per nos.
C.1.70	Esbach's Albuminometer	per nos.
C.1.71	Masson's Trichrome Stain	500 ml
C.1.72	Reticulin Stain	100 ml
C.1.73	Graduated Glass Liquid Transfer dropper / pipette	10 ml
C.1.74	Sodium Nitropruside Crystals	250 gm
C.1.75	Toluidine Blue Stain	500 ml
C.1.76	Eosin Nigrosin Stain	100 ml

C.1.77	Esbach's reagent	500 ml
C.1.78	Antisera Kit (Anti - A,B,D)	6 x 10 ml
C.1.79	Salah's Bone Marrow Aspiration Needle	per nos.
C.1.80	Sponge holding forceps	10 inch
C.1.81	80 % Industrial Alcohol	500 ml
C.1.82	Xylene	2.5 ltrs
C.1.83	Vacutainer needle	per piece
C.1.84	vacutainer needle holder	per piece
C.1.85	tourniquet belt	per piece
C.1.86	Platelets counting fluid	125 ml
C.1.87	Plastic pipette (3 ml)	per piece
C.1.88	N/10 Hydrochloric Acid	500 ml
C.1.89	Antigen A, B, D for blood grouping	per kit
C.1.90	Biorad D10 Printer Paper (1 X 10 no.)(2200375)	pack of 10
Rates should be quoted as per given pack size		